

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, JULY 1, 2026**

The meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, July 1, 2026 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Jeffrey D. Fischer, Trustees Judith C. Ogden, Kathleen Diana and Robert Kent. Also, in attendance Police Chief, Charles M. Lohmann; Village Administrator/Clerk, Margaret O'Keefe; Village Treasurer, Carolanne Darrigo; Village Counsel, Brian Egan and Building Inspector, Robert O'Shea. Not in attendance Dir. of Highway Operations, Frank Prinzevalli.

Pledge of Allegiance.

- Mayor introduced the "Three Sisters Landscapes of Head of the Harbor" exhibit.
- It was, upon motion by Deputy Mayor Fischer, second by Trustee Kent, and unanimously adopted:
RESOLUTION #037-26
Minutes of May 27, 2026, 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Ogden, second by Trustee Kent, and unanimously adopted:
RESOLUTION #038-26
Minutes of June 3, 2026, 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- Informal presentation of Nissequogue Farms by Howard Bergesen, Counsel & John Cunniffe, Architect.
Clerk's Note: Judith Ogden, Trustee stepped down from the dias as she is the applicant.
- It was, upon motion by Deputy Mayor Fischer, second by Trustee Diana, abstention by Trustee Ogden and adopted (4-0-1):
RESOLUTION #039-26
WHEREAS, Nissequogue Farms has submitted Special Use Application to maintain a wholesale plant nursery 650-654 North Country Rd., St. James NY, and
WHEREAS, the application was deemed a SEQRA Type I action under Village Code, and
WHEREAS, the Zoning Board of Appeals as Lead Agency issued Negative Declaration,
NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing shall be held by the Village Board on the 2nd day of September 2026, at 7:00 PM at the Village Hall, 500 North Country Rd., St. James, NY, to consider the application for a Special Use Permit and hear all interested parties, and
BE IT FURTHER RESOLVED, that the Village Clerk is authorized and directed to post and publish a notice of this hearing.
- It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #040-26
WHEREAS, the Village of Head of the Harbor has engaged Stafford Associates through a Managed Services Agreement for IT services, and
WHEREAS, the renewal agreement dated June 2026 has been received, reviewed and amended to include an additional license,
BE IT RESOLVED, to authorize and direct Mayor Utevsky, or his designee, to execute the renewal document dated June 2026,
BE IT FURTHER RESOLVED, to authorize and direct the village treasurer to release payment as described by the terms of the agreement upon receipt of an invoice for the same. This resolution is effective retroactively to June 22, 2026.

Financials – Carolann Darrigo, Treasurer:

- It was, upon motion by Trustee Diana, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #041-26

RESOLVED, to adopt Batch Abstract #'s 603, 608, 612, 613, 615, 616, and 625 the total amount of \$32,130.18 be paid from the General Fund and,

BE IT FURTHER RESOLVED, to adopt Abstract Batch TA #'s 609 and 611 in the total amount of \$4,418.73 to be paid from the Trust & Agency Fund.

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Diana, and unanimously adopted:
RESOLUTION #042-26
RESOLVED, the village treasurer is authorized and directed to make budget modifications to the 2026/2027 budget totaling \$279,143.29 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
2026/2027 Budget Modification
07/01/2026

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		02/28/2027	02/28/2027	02/28/2027
AA3601.000	Consolidated Highway Aid	(90,000.00)	(279,143.29)	(369,143.29)
AA6112.200	Permanent Road Improvements	90,000.00	279,143.29	369,143.29
		0.00	0.00	0.00

Budget Modification increasing both revenue (Consolidated Highway Aid) and expense (Permanent Road Improvements) to reflect the 2026-27 State Budget (CHIP3)

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #043-26
RESOLVED, the village treasurer is authorized and directed to make payment to Greene County Commercial Bank in the amount of \$48,190.50 for the Bond payment on or before July 17, 2026.
- It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #044-26
WHEREAS, the Village of Head of the Harbor has been approved by the Federal Emergency Management Agency (FEMA) and the New York State Division of Homeland Security and Emergency Services (DHSES) to received \$31,984.63 in Public Assistance/Hazard Mitigation grant funding for damages/projects related to event 4839DR-NY (AKA Superstorm Ernesto of August 2024) expenses of project 1064141 P/W #255; and
WHEREAS, the Board of Trustees determines it is in the best interest of the Village to accept these funds to offset the costs of eligible repairs and mitigation measures;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Head of the Harbor hereby formally accepts the FEMA grant award in the amount of \$31,984.63; and
BE IT FURTHER RESLOVED, that the village clerk is authorized and directed to sign, execute and submit all necessary subrecipient agreements, approval documents, and certifications required by FEMA and the State Division of Homeland Security to finalize their funding; and
BE IT FURTHER RESOLVED, that the village treasurer is authorized to accept the funds.

Highway Department – Judith C. Ogden, Highway Commissioner:

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #045-26
WHEREAS, the village benefits from the Town of Smithtown's performance of certain Road Repair and Maintenance projects, and
WHEREAS, an Inter-Municipal Agreement has been submitted to the Board of Trustees, and
WHEREAS, said agreement has been approved in form by the village attorney,
BE IT RESOLVED, to authorize Mayor Utevsy to execute said Inter-Municipal Agreement for Road Repair and Maintenance and Installation of Traffic Signs.
- GIS mapping. No action taken.

Building Department – Robert O'Shea, Building Inspector:

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Diana, and unanimously adopted:
RESOLUTION #046-26

WHEREAS, in accordance with Village Code the following individual deposited monies in the sum of \$2,500.00 for the purpose of establishing a Trust & Agency Account in connection with a Zoning Board hearing request, and

WHEREAS, the matter has been completed and all outstanding invoices paid,

BE IT RESOLVED, to authorize and direct the village treasurer to refund the balance of the T & A account as outlined below:

T & A #1045 \$2,303.50 Jack, 23 Deepwells Lane, St. James, NY 11780

Police Department, Charles M. Lohmann Police Chief:

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Kent, and unanimously adopted:
RESOLUTION #047-26
BE IT RESOLVED, to hire Officers Christopher Larocco and Stacey Nicole Rao as part-time, non-exempt, Police Officers at the hourly rate of \$46.00, not to exceed 20 hours per workweek maximum with a hire date of July 1, 2026.

Other Matters:

- It was, upon motion by Deputy Mayor Fischer, second by Trustee Diana, and unanimously adopted:
RESOLUTION #048-26
WHEREAS, on June 3, 2026 the Board of Trustees unanimously appointed Hon. Mark D. Cohen to the position of Associate Village Justice, and
WHEREAS, Justice Cohen has accepted said appointment and filed his Oath of Office,
BE IT RESOLVED, to approve of the compensation for Justice Cohen at \$535.62 per court session over which he presides.

Public Comment:

- Collette Porciello - questions regarding the April 2026 race, and the Special Use Permit application. No action taken.
- Leighton Coleman spoke about internet comments. No action taken.
- Michael Vincenti – thanked the village for the Special Event permit issued to Thatch Meadow Flowers. No action taken.

It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden and unanimously adopted, to move to executive session to discuss personnel & litigation at 8:12 PM. Discussion ensued. It was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden and unanimously adopted to move back to public session.

- It was, upon motion by Trustee Ogden, second by Trustee Diana, and unanimously adopted:
RESOLUTION #049-26
RESOLVED, to appoint Jorge Daza Joyner, as full-time laborer, a non-exempt, at will employee to receive \$30.00/hr. and benefits in accordance with village policies, with an effective hire date immediately upon the receipt of a successfully approved background investigation and confirmation of clean driving abstract.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor Fischer, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:43 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk